

CITY COUNCIL AGENDA

CITY COUNCIL CHAMBERS . 11465 WEST CIVIC CENTER DRIVE . AVONDALE, AZ 85323

WORK SESSION
April 19, 2010
6:00 PM

CALL TO ORDER BY MAYOR ROGERS

1 ROLL CALL BY THE CITY CLERK

2 BUSINESS RETENTION INTERNSHIP PROGRAM

City Council will receive a presentation from Estrella Community College students who participated in the Business Retention Program, a collaborative effort between the College, the Southwest Valley Chamber of Commerce and the Cities of Avondale, Goodyear, Litchfield Park and Tolleson. For information and discussion only.

3 DISCUSSION OF PROFESSIONAL SERVICES AGREEMENT AMENDMENT NO. 2, DAMON S. WILLIAMS AND ASSOCIATES, LLC, FOR WATER RECLAMATION FACILITY EXPANSION

Staff will present information to the City Council regarding Amendment No. 2 to the Professional Services Agreement (PSA) with Damon S. Williams and Associates, LLC, (DSWA) for Design and Construction Administration services for the the Charles M. Wolf Water Resource Center in the amount of \$306,733. For information, discussion and direction.

4 ADJOURNMENT

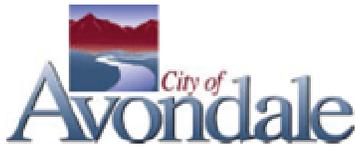
Respectfully submitted,

A handwritten signature in cursive script that reads "Carmen Martinez".

Carmen Martinez
City Clerk

Individuals with special accessibility needs, including sight or hearing impaired, large print, or interpreter, should contact the City Clerk at 623-333-1200 or TDD 623-333-0010 at least two business days prior to the Council Meeting.

Personas con necesidades especiales de accesibilidad, incluyendo personas con impedimentos de vista u oído, o con necesidad de impresión grande o interprete, deben comunicarse con la Secretaria de la Ciudad at 623-333-1200 o TDD 623-333-0010 cuando menos dos días hábiles antes de la junta del Concejo.



CITY COUNCIL REPORT

SUBJECT:

Business Retention Internship Program

MEETING DATE:

April 19, 2010

TO: Mayor and Council

FROM: Daniel Davis, Economic Development Director (623) 333-1411

THROUGH: Charlie McClendon, City Manager

PURPOSE:

Staff will provide Council with a report regarding the Business Retention Internship program.

BACKGROUND:

The Business Retention Internship program (BRI) is a collaborative effort between Estrella Mountain Community College, the Southwest Valley Chamber of Commerce and the Cities of Avondale, Goodyear, Litchfield Park and Tolleson. The program was designed to address critical needs identified by the partner organizations while providing students with a relevant and practical pre-professional business experience.

The Estrella Mountain Community College students selected to participate in the BRI program were provided the opportunity to learn about local economic development efforts as well as the partnering organizations. Under the guidance of a local economic development practitioner, the students then constructed a survey instrument to collect information from 200-250 local businesses. The students were trained in business retention interview techniques and participated in mock interviews with several local businesses that included Lockheed-Martin Aerospace, Wilhelm Automotive, Mr. Handyman, Crescent Crown, M & I Bank, Joshua Hong DDS, Thompson Valley Funeral Home, and West Valley Magazine.

The survey questionnaire was designed to ascertain information regarding unique challenges business may be experiencing, strengths and weaknesses of their current location, and the feasibility of expansion. The information will be used by the respective communities to assist our local businesses in expansion and sustainability efforts.

The students scheduled interviews with the businesses identified by each partner to collect the information requested. The interviews are complete, and the students will provide a report and presentation to the Estrella Mountain Community College leadership, the Southwest Valley Chamber of Commerce Board of Directors and the City Councils for Avondale, Goodyear, Litchfield Park and Tolleson.

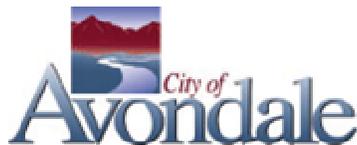
RECOMMENDATION:

No action is necessary as this report is for information purposes only.

ATTACHMENTS:

[Click to download](#)

No Attachments Available



CITY COUNCIL REPORT

SUBJECT:

Discussion of Professional Services Agreement Amendment No. 2, Damon S. Williams and Associates, LLC, for Water Reclamation Facility Expansion

MEETING DATE:

April 19, 2010

TO: Mayor and Council

FROM: Wayne Janis, P.E., Public Works Director, (623) 333-4444

THROUGH: Charlie McClendon, City Manager

PURPOSE:

Staff will present information to the City Council regarding proposed Amendment No. 2 to the Professional Services Agreement (PSA) with Damon S. Williams and Associates, LLC, (DSWA) for Design and Construction Administration services for the Charles M. Wolf Water Resource Center in the amount of \$306,733. Council may discuss and provide direction to staff.

BACKGROUND:

DSWA was contracted by the City of Avondale in July, 2006, to complete the design and construction administration of the Charles M. Wolf Water Resource Center Expansion project (Contract No. 12287). The original contract amount was \$5,493,817.

Amendment No. 1 was approved by City Council at their September 21, 2010 regular meeting for \$110,654, for a new contract amount of \$5,604,471. Amendment No. 1 included a project time extension, additional regulatory agency coordination, and modification of the Fire Discharge Box, Chlorine Contact Basin, and Aquifer Protection Permit Application.

DISCUSSION:

Amendment No. 1 extended the contract time frame for DSWA, but did not include additional manhours and costs for the additional on-site project management. This Amendment No. 2 provides monies for the additional five months of on-site inspection services, and other minor design and/or re-design efforts. These additional items will be discussed in a presentation by staff to Council. Amendment No. 2 is for \$306,733 and represents an increase of 5.6% over the original contract amount, for a new contract total of \$5,911,204.

If Council directs, staff will prepare the final Amendment documents for City Council approval at the May 3, 2010 meeting.

BUDGETARY IMPACT:

Funding for this contract amendment is available in the Wastewater Capital Budget, line item 513-1109-00-8610.

RECOMMENDATION:

Council will discuss and direct staff regarding proposed Amendment No. 2 to the PSA with DSWA for Design and Construction Administration services in the amount of \$306,733 for the Charles M. Wolf Water Resource Center. Amendment No. 2 will be presented to Council for approval at the May 3, 2010 regular meeting.