

CITY COUNCIL AGENDA

CITY COUNCIL CHAMBERS . 11465 WEST CIVIC CENTER DRIVE . AVONDALE, AZ 85323

WORK SESSION
February 10, 2014
6:00 PM

CALL TO ORDER BY MAYOR ROGERS

1 ROLL CALL BY THE CITY CLERK

2 [PARKSIDE VILLAGE REZONING PL-13-0046](#)

Staff will present an overview to the Mayor and Council on the 3rd review submittal of Parkside Village proposed development located at the southwest corner of 99th Avenue and Indian School and provide information on the overall plan, proposed density, open space, amenities, architecture, off-site infrastructure improvements, and phasing plan. For information, discussion and direction.

3 [PROPOSED CONSOLIDATION OF THE PARKS AND RECREATION AND LIBRARY ADVISORY BOARDS](#)

City Council will receive information regarding the proposed consolidation of the Parks and Recreation Advisory Board and the Library Advisory Board to form a new board to be named " Avondale Quality of Life Board". For information, discussion and direction.

4 ADJOURNMENT

Respectfully submitted,

A handwritten signature in cursive script that reads "Carmen Martinez".

Carmen Martinez
City Clerk

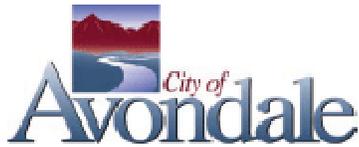
Individuals with special accessibility needs, including sight or hearing impaired, large print, or interpreter, should contact the City Clerk at 623-333-1200 or TDD 623-333-0010 at least two business days prior to the Council Meeting.

Personas con necesidades especiales de accesibilidad, incluyendo personas con impedimentos de vista u oído, o con necesidad de impresión grande o interprete, deben comunicarse con la Secretaria de la Ciudad at 623-333-1200 o TDD 623-333-0010 cuando menos dos días hábiles antes de la junta del Concejo.

Notice is hereby given that pursuant to A.R.S. § 1-602.A.9, subject to certain specified statutory exceptions, parents have a right to consent before the State or any of its political subdivisions make a video or audio recording of a minor child. Meetings of the City Council may be audio and/or video recorded and, as a result, proceedings in which children are present may be subject to such recording. Parents, in order to exercise their rights may either file written consent with the City Clerk to such recording, or take personal action to ensure that their child or children are not present when a recording may be made. If a child is present at the time a recording is made, the City will assume that the rights afforded parents pursuant to A.R.S. § 1-602.A.9 have been waived.

De acuerdo con la ley A.R.S. § 1-602.A.9, y sujeto a ciertas excepciones legales, se da aviso que los padres tienen derecho a dar su consentimiento antes de que el Estado o cualquier otra entidad política haga grabaciones de video o audio de un menor de edad. Las juntas del Concejo de la Ciudad pueden ser grabadas y por consecuencia, existe la posibilidad de que si hay menores de edad presentes éstos aparezcan en estos videos o grabaciones de audio. Los padres

puedan ejercitar su derecho si presentan su consentimiento por escrito a la Secretaria de la Ciudad, o pueden asegurarse que los niños no estén presentes durante la grabación de la junta. Si hay algún menor de edad presente durante la grabación, la Ciudad dará por entendido que los padres han renunciado sus derechos de acuerdo a la ley contenida A.R.S. § 1-602.A.9.



CITY COUNCIL REPORT

SUBJECT:

Parkside Village Rezoning PL-13-0046

MEETING DATE:

February 10, 2014

TO: Mayor and Council

FROM: Tracy Stevens, Development and Engineering Services Director

THROUGH: Charlie McClendon, City Manager

PURPOSE:

Staff will present an overview to the Mayor and Council on the 3rd review submittal of ParksideVillage proposed development located at the southwest corner of 99th Avenue and Indian School and provide information on the overall plan, proposed density, open space, amenities, architecture, off-site infrastructure improvements, and phasing plan.

BACKGROUND:

The General Plan 2030 Land Use Map indicates three land uses for the property: Medium-High Density Residential (4-12 dwellings per acre, target = 8), Mixed Use, and Office (Exhibit A). The property is zoned Planned Area Development (PAD), but the Development Plan expired November 1, 2013 (Exhibit B). The property is currently vacant and being farmed (Exhibit C). The property is located within the Freeway Corridor Specific Plan (FCSP) area and in the Prendergast Elementary School District and Tolleson Union High School District. There is no potable water or sanitary sewer utilities currently serving this property.

On May 26, 1981, and October 21, 1989, the property was annexed in two separate actions.

On October 1, 2007, City Council rezoned the property from AG (Agricultural) to PAD by Ordinance 1269-1007 (application Z-06-13 Entorno). On December 17, 2007, City Council approved a correction to the legal description of the property used to rezone Entorno to PAD through Ordinance 1284-1207.

On September 20, 2010, City Council approved the first of a four maximum one-year extensions of PAD zoning for Entorno.

On October 17, 2011, City Council approved the second of a four maximum one-year extensions of PAD zoning for Entorno. On June 17, 2012, City Council approved the third of a four maximum one-year extensions of PAD zoning for Entorno. On August 28, 2012, the voters of Avondale ratified the General Plan 2030. The new General Plan revised the Land Use Map on the subject property from $\frac{3}{4}$ Mixed Use and $\frac{1}{4}$ to Freeway Commercial to approximately 73% Medium-High Residential, 20% Mixed Use, and 7% Office.

On February 28, 2013, the applicant applied for rezoning, requesting to replace the expired Entorno Development Plan with the Parkside Village Development Plan. On September 16, 2013, the City Council amended the Freeway Corridor Specific Plan to include this property within the plan. The amendment changed the boundaries of the specific plan to include properties along the west side of 99th Avenue.

DISCUSSION:

Freeway Corridor Specific Plan

With the recent amendment to the Freeway Corridor Specific Plan (FCSP) on September 16, 2013, this property as well as others along 99th Avenue were included into plan. The vision of the FCSP is to achieve Transit Oriented Development (TOD) along the 99th Avenue Corridor, with higher residential density, increased development intensity, walkable neighborhoods, connectivity, and alternative modes of transportation. The Entorno Development Plan provided an overall density of 6 dwelling units per acre (du/ac), with 59 gross acres of Commercial, 16 gross acres of mixed use, 31 gross acres of office, with 15% open space (Exhibit D). The national economic downturn stalled development plans for Entorno, it was purchased by Ridgewood Real Estate Partners, and after three extensions the Development Plan for Entorno expired November 1, 2013.

Residential Density and Lot Sizes

Parkside Village is consistent with the intent of the General Plan Land Use Map and the FCSP. The General Plan identifies the western portion of Parkside Village as Medium-High Density Residential (Exhibit A), with a density range of 4 to 12 dwelling units per acre (du/ac) and a target of 8 du/ac. Parkside Village complies with the General Plan by providing a residential density of 5.1 du/ac.

Lot Layout

The plan provides for a larger lot buffer along the Westwind property boundary, and transitions to a neo-traditional neighborhood/urban as they progress toward 99th Avenue and around the Central Park (Exhibit E). There are 412 Single Family Residential (SFR) dwelling units distributed between six different lot sizes and product types as follows:

51 SFR-70 lots, 70' x 120', with an area of 8,400 square feet (sf);

62 SFR-60 lots, 60' x 120', with an area of 7,200 sf;

47 SFR-50 lots, 50' x 115', with an area of 5,750 sf;

87 SFR-45 lots, 45' x 110', with an area of 4,950 sf;

101 SFR-Rear-Loaded lots, 45' x 80', with an area of 3,600 sf; and

64 SFR-Townhouse lots, 25' x 110', with an area of 2,750 sf.

Typical SFR lot layouts are shown on page 113 of Exhibit F, and representative residential attached and detached architecture is shown beginning on page 91 of Exhibit F.

Overall residential density is further increased by provision for up to 272 units of Multi-Family Residential (MFR) on 15 acres adjacent to 99th Avenue, with an additional 100 Urban Loft units possible in the Mixed Use Commercial area. Urban Lofts are vertically integrated residential above non-residential, or residential attached to non-residential if on the ground level.

Open Space

Parkside Village provides 16.4% Open Space in the SFR area. The minimum required by the Zoning Ordinance is 15%. Staff is working with the applicant to increase the amount of Open Space closer to 20%. Open Space is organized into four neighborhood parks of 0.81 acres, 2.26 acres, 2.72 acres, and 2.74 acres, a Central Park of approximately 5 acres, plus approximately 4 acres of amenitized paths and trail connections. Parkside Village is required to provide 25% Open Space and landscaped areas in the Mixed Use and Office areas and 20% for the MFR development.

Staff is also working with the applicant to enhance the proposed entry features at the main entrances to the project and identify an iconic gateway feature to be placed at 99th Avenue and Indian School.

Building Heights and Uses

Parkside Village addresses the vision and intent of the FCSP by providing greater development intensity, mixed uses, and high quality employment opportunities. Maximum building height is 8-stories in the Mixed Use and Office areas, with a maximum building height of 45' in the MFR area. The Mixed Use area allows a range of retail, professional office, and entertainment uses while excluding uses such as body piercing studios, smoke shops, self-serve laundromats, non-chartered financial services, pawn shops, plasma centers, substance abuse treatment and detoxification centers, surplus stores, tattoo parlors, and thrift stores. The Office areas uses are similar to the Mixed Use area excluding retail and entertainment uses.

Walkability, Connectivity, and Alternative Transportation Modes

Parkside Village addresses the vision and intent of the FCSP by providing walkability, connectivity, and support for alternative modes of travel. Pedestrian mobility is encouraged and supported by all sidewalks throughout Parkside Village being detached and shaded with trees on both sides, and providing for certain lots to front directly onto the open space/parks.

The Home Owners Association (HOA) will maintain the sidewalk shade trees throughout the SFR areas, as well as maintaining the front yards of the SFR-Rear-Loaded and SFR-Townhouse lots. Staff is also working with the applicant to include additional multi-use paths throughout to connect to the main Central Park.

Connectivity is also enhanced with 99th Avenue, Indian School Road, and the Westwind multi-use trail by continuation of the trail with a paved and lighted trail along the south and west property boundaries. Transit is supported by provision of bus transit stops on Indian School Road and 99th Avenue, and a Zoom stop on the east side of the Central Park.

Infrastructure and Phasing

The Zoning Ordinance requires that development begin construction of all perimeter off-site infrastructure improvements in the first phase of development. There are significant perimeter off-site infrastructure improvement requirements on 99th Avenue and Indian School Road for this property. On both 99th Avenue and Indian School Road, Salt River Project (SRP) irrigation canals must be tiled and undergrounded, which also includes relocating and rebuilding a substantial irrigation control structure on the southwest corner. Also on both 99th Avenue and Indian School Road, arterial half-street improvements must be constructed consisting of three travel lanes, medians, sidewalks, street lights, curb and gutter, and landscaping. In addition to the above improvements, there are 12kv power lines that must be undergrounded along 99th Avenue.

The Parkside Development Plan provides two alternative phasing plans (Exhibit G). In both phasing plans, the first phase would include half or more of the SFR homes in the northwest portion of the development, two neighborhood parks, and half of Central Park. First phase off-site perimeter improvements would include half-street improvements on Indian School Road from the west property line with Westwind to 100th Avenue, full-street improvements of 100th Avenue between Indian School Road and the Central Park, full-street improvements of Clarendon Avenue as it exits Westwind and enters Parkside Village, all Local Streets within the Phase 1 boundary, tiling/underground the SRP canal along 99th Avenue plus relocation and construction of the control structure on the corner of 99th Avenue and Indian School Road. The electric powerlines along 99th Avenue would also be undergrounded with Phase 1 if the relocation of the SRP canal to its ultimate location made relocation of the power lines necessary. The difference between the two alternative

phasing plans is that in the second plan, which includes development of the MFR along 99th Avenue, is that half-street improvements to 99th Avenue from Clarendon Avenue south to the Osborn Road alignment would also be constructed, as well as full-street improvements to Clarendon Avenue from 99th Avenue to the Central Park, and 100th Avenue around the north side of the Central Park.

Staff supports the proposed phasing plans, and is in continued discussions to complete all half street improvements on Indian School Road in the first phase. Staff proposes to support the 99th Avenue SRP canal irrigation tiling and undergrounding with a contribution of \$500,000 of SRP aesthetic funds. Furthermore, staff supports a proposal to require the developer pay a certain (as yet undetermined) amount into a fund managed by the City for construction of 99th Avenue improvements as each home permit is obtained in Phase 1, 2, and 3. This fund would then be used to complete the 99th Avenue half-street improvements at a later date. A development agreement is necessary to establish this mechanism.

BUDGETARY IMPACT:

The potential budgetary impact will include \$500,000 from the City's SRP Aesthetic Funds.

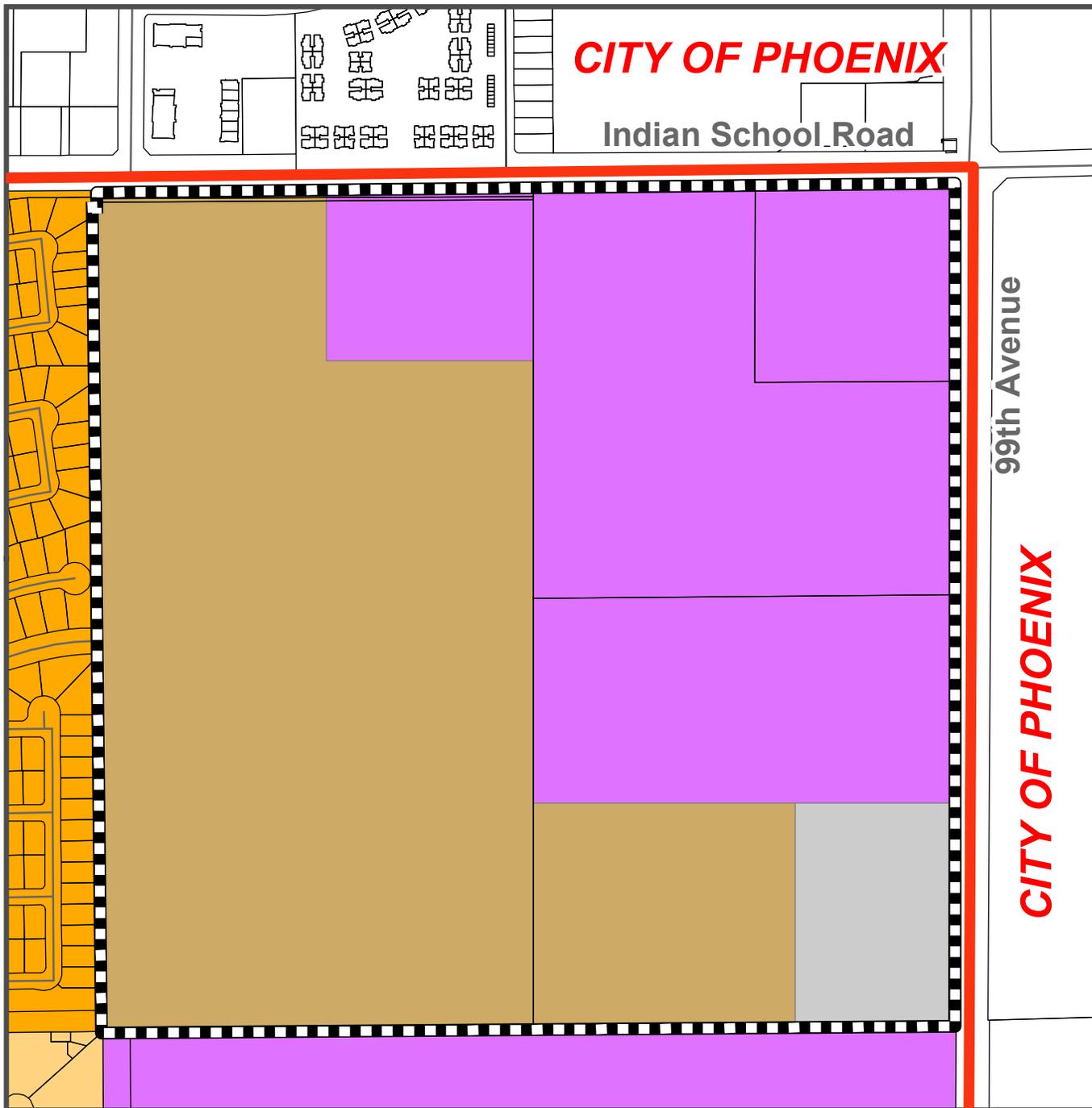
RECOMMENDATION:

This item is presented for information, discussion, and City Council direction.

ATTACHMENTS:

Click to download

- [Exhibit A - GP Land Use Map](#)
- [Exhibit B - Zoning Map](#)
- [Exhibit C Aerial photo](#)
- [Exhibit D - Entorno MPD](#)
- [Exhibit E- Parkside Village MDP](#)
- [Exhibit F - Parkside 3rd submittal proposed DP](#)



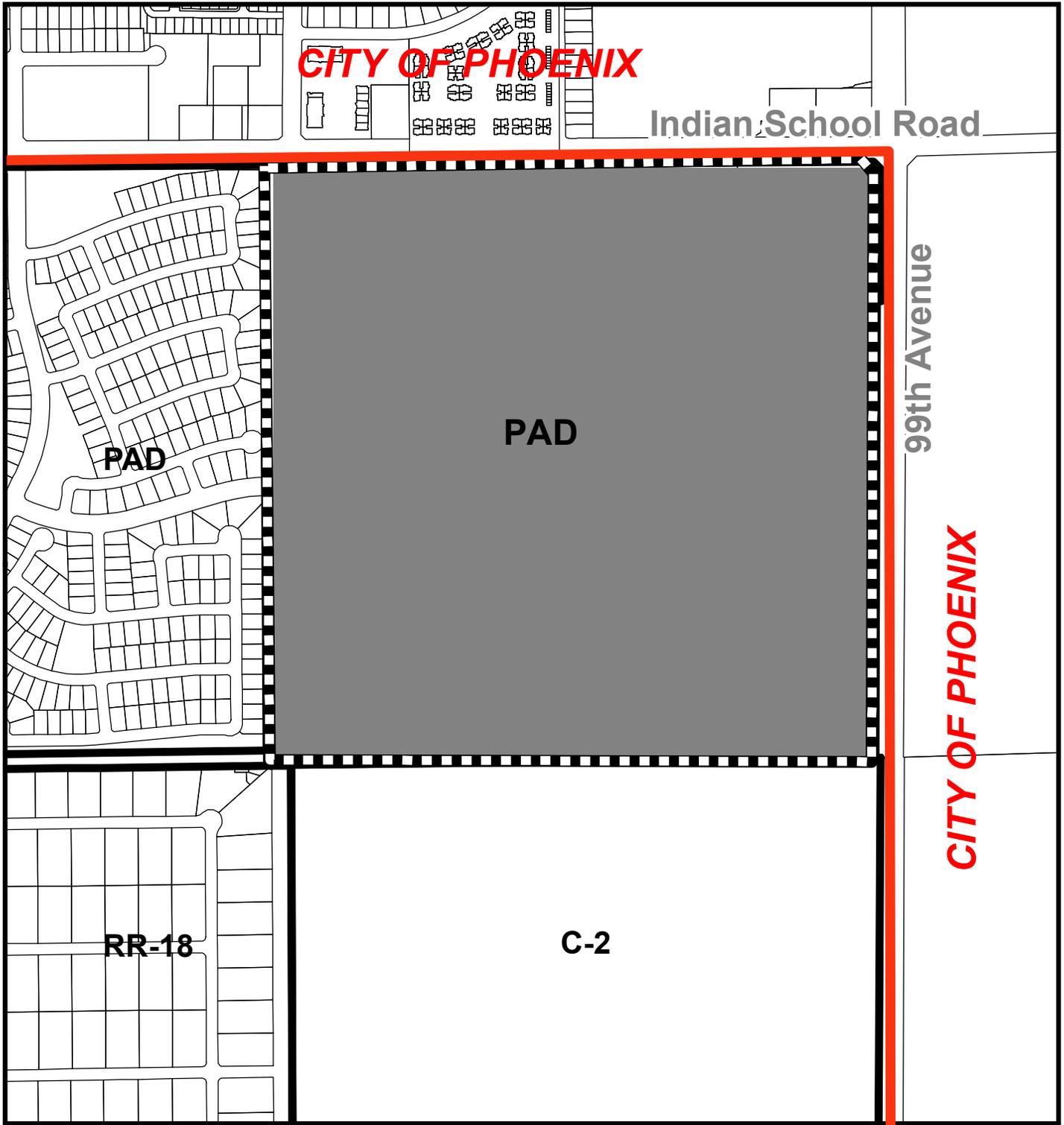
Vicinity General Plan Land Use Map
Parkside Village PAD
PL-13-0046

General Plan Land Use Map

-  Medium/High Density Residential
-  Mixed Use
-  Office/Professional

Subject Property





**Zoning Vicinity Map
Parkside Village PAD
PL-13-0046**



Subject Property





Aerial Photograph 2013
Parkside Village PAD
PL-13-0046



Subject Property





Figure 2 - Conceptual Project Layout

Legend	
	Conceptual Pocket Park
	Conceptual Neighborhood Park
	Pedestrian Path
	RID Canal - Pedestrian Trail
	Potential Water Feature

PARKSIDE VILLAGE

Planned Area Development

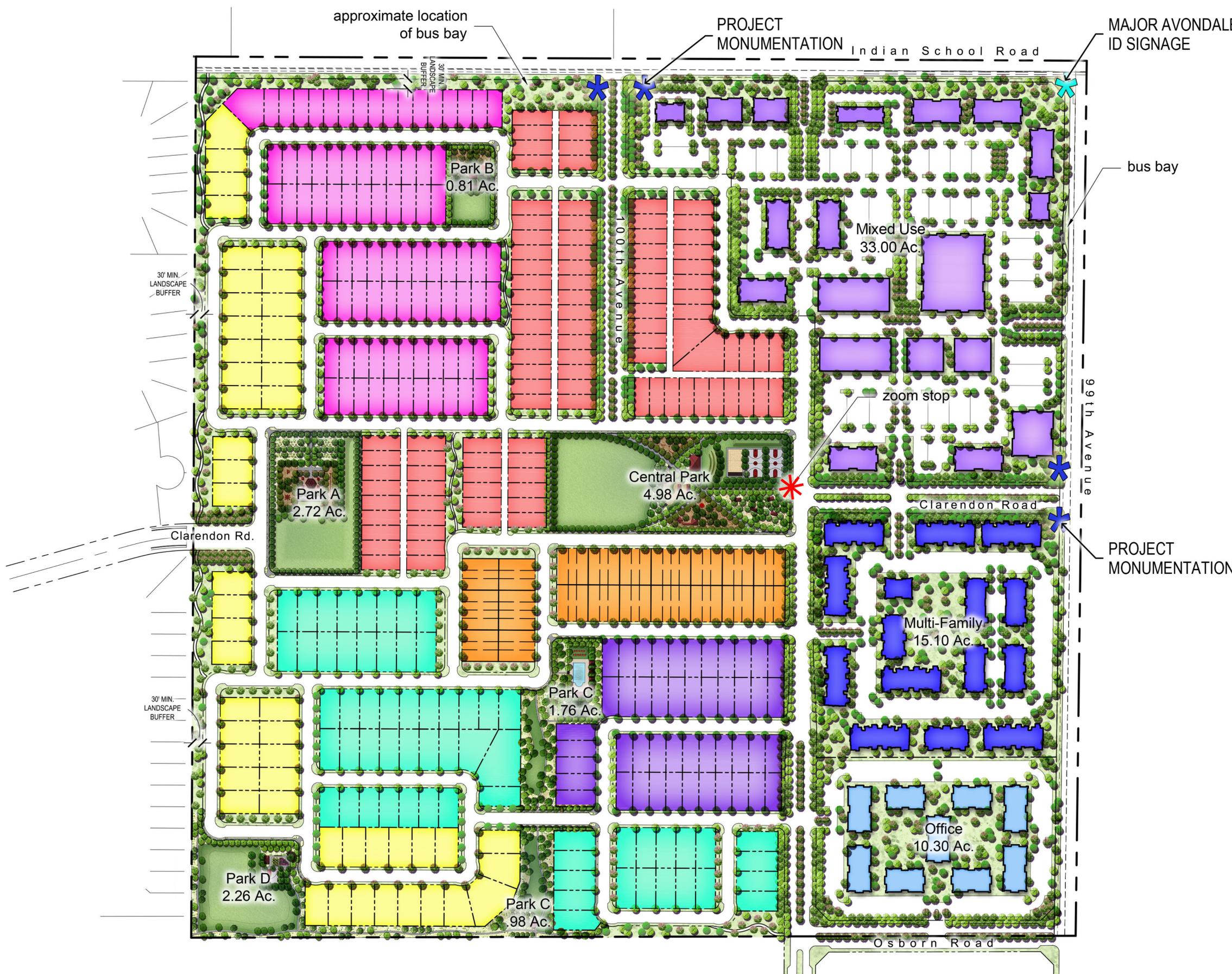
MASTER DEVELOPMENT PLAN

Legend

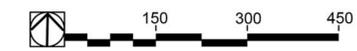
- Mixed Use
- Multi-Family Residential - 272 Units
- Office
- SFR - Townhouse (25' x 110') - 64 Units
- SFR - Rear Loaded - 101 Units
- SFR - 45' x 110' - 87 Units
- SFR - 50' x 115' - 47 Units
- SFR - 60' x 120' - 62 Units
- SFR - 70' x 120' - 51 Units
- Park - 13.53 Total Ac.
- Open Space / Landscape Area

Use	Site Plan Summary				Units
	Area	Area Net	Percentage ⁽¹⁾	Density ⁽²⁾	
Mixed Use	33.0 Ac.	29.0 Ac.	20.3%		
Office (O)	10.3 Ac.	9.5 Ac.	6.3%		
Multi-Family Residential (MFR)	15.1 Ac.	14.0 Ac.	9.3%	18.0 to 22.0	272
Single Family Residential (SFR)	104.6 Ac.	71.0 Ac.	64.1%	4.0 to 12.0	412
Townhouse (25' x 110')					9.8 Du's/Ac.
SFR - Rear Loaded (45' x 116.5')					5.5 Du's/Ac.
SFR - 45' x 110'					5.5 Du's/Ac.
SFR - 50' x 115'					4.7 Du's/Ac.
SFR - 60' x 120'					3.7 Du's/Ac.
SFR - 70' x 120'					3.2 Du's/Ac.
Open Space / Landscape Area ⁽³⁾	17.2 Ac.		16.4%		
Parks					13.2 Ac.
Active Open Space					4.0 Ac.
Additional Landscape Area					4.4 Ac.
Total Open Space / Landscape Area ⁽³⁾					21.6 Ac.
Totals	163.0 Ac.	123.4 Ac.			684

(1) Based on Gross Area.
 (2) Based on Net.
 (3) based on SFR area.



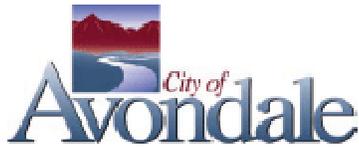
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CITY COUNCIL REPORT

SUBJECT:

Proposed Consolidation of the Parks and Recreation and Library Advisory Boards

MEETING DATE:

February 10, 2014

TO: Mayor and Council

FROM: Chris Reams, Parks, Recreation and Libraries Director (623) 333-2412

THROUGH: Charlie McClendon, City Manager

PURPOSE:

Staff will present information regarding the proposed consolidation of the Parks and Recreation Advisory Board (the Parks) and the Library Advisory Board (LAB) to form a new board.

BACKGROUND:

The City of Avondale has a total of 15 citizen boards, commissions, and committee (BCC). The Citizen's that make up these groups advise the City Council and City Manager on issues specific to the BCC they are appointed to. The Library Advisory Board promotes the interest and fosters closer relations between the Avondale Public Library and the community, assists the Avondale City Council with policy making decisions designed to enhance services, expand programs and add new dimensions that maximize the Library's role and usefulness to the community. The Parks & Recreation Board advises the City Council on items such as the planning of future parks and the modification of existing parks, plays a key role in the planning of current and future recreation activities, and provide input in the preparation of the Parks and Recreation Comprehensive Master Plan.

Staff recommends a merger between the Parks and Recreation Advisory Board (the Parks Board) and the Library Advisory Board (LAB) with the suggested name of the "Quality of Life Board". The current boards have similar goals and objectives, which supports the merger. Both boards:

- Provide citizen input to council and staff on quality of life issues for City of Avondale residents
- Are staffed by the Parks, Recreation, and Libraries Department
- Are currently focused on quality of life initiatives
- Are responsible for the development of a citizen-focused perspective on the needs, priorities, and funding of City of Avondale library and recreation projects and programs

DISCUSSION:

The Board's projects and programs are designed to enhance economic opportunity, leisure and recreational activities, educational and learning opportunities, and environmental and aesthetic standards at City parks, sports facilities, and libraries.

The merger will strengthen the consistency of effort of each board. The Boards have similar values, related missions, and a common vision and the merger will strengthen the combined Board's ability to deliver on its mission and expand the depth and scope of influence the citizen-members provide to staff and the community. The merger was presented for consideration to the Parks Board on December 11, 2013 and the Library Advisory Board on November 27, 2014. Both Boards unanimously approved the merger.

The combined Board shall advise the City Council and City staff on matters and issues pertaining to the quality of life for Avondale residents and visitors, particularly relating to parks, recreation, and libraries. This includes, but is not limited to, the planning of future parks and libraries, the modification of existing parks and library facilities, the planning of current and future programs and activities and input in the preparation of department strategic plans.

Over the past few years, the City of Avondale has standardized all of the BCC bylaws. The Board will follow the standard bylaws, with the following exceptions:

Membership will include seven regular members and one alternate. However, upon consolidation, all current members of the former boards will automatically become members of the Board for a period of time equal to their current respective terms or resignation. The members shall serve as voting members of the Board until the dates that would have been the conclusion of their respective terms, after which time the Board membership shall be composed of seven regular members and one alternate member. Initially, the combined Board will have a total of 12 members: 7 current Parks and Recreation Board members and 5 current Library Advisory Board members.

The Board shall also serve as the designated Avondale Tree Board in accordance with the requirements of the City of Avondale's Tree City USA designation. The Parks Board members currently serve in this capacity.

BUDGETARY IMPACT:

There is no budgetary impact due to the combination of these two citizen advisory boards.

RECOMMENDATION:

Staff is providing information to the City Council pertaining to the consolidation of the Parks and Recreation Advisory (the Parks) Board and the Library Advisory Board (LAB) a single board with the suggested name of the Quality of Life Board. For information, discussion and direction only.

ATTACHMENTS:

Click to download

[Draft Bylaws](#)

**CITY OF AVONDALE
QUALITY OF LIFE ADVISORY BOARD
BYLAWS**

I. Name. The name of this organization shall be the *City of Avondale Quality of Life Advisory Board* (the “Board”).

II. Powers and Duties of the Board. The Board shall:

A. Advisory Body. Advise the City Council and City staff on matters and issues pertaining to the quality of life for Avondale residents and visitors, particularly relating to parks, recreation and libraries. This includes, but is not limited to, the planning of future parks and libraries, the modification of existing facilities, the planning of current and future programs and activities and input in the preparation of department strategic plans.

B. Tree Board. Serve as the designated Avondale Tree Board in accordance with the requirements of the City of Avondale’s Tree City USA designation. It shall be the duty of the Tree Board to advise and provide input to City staff on matters pertaining to an annual comprehensive tree plan, which includes, but is not limited to, tree care, preservation, pruning, planting, removal or disposal of trees and shrubs in City parks, along streets and in other public areas.

III. Membership and Composition.

A. Consolidation. Effective as of February 18, 2014, the City Council approved consolidation of the Parks and Recreation Advisory Board and the Library Advisory Board (the “Former Boards”). Upon consolidation, all current members of the Former Boards will automatically become members of the Board for a period of time equal to their current respective terms on the Former Boards or until their earlier resignation. Until the expiration of the terms, or earlier resignation or removal, of the members of the Former Boards, the total membership of the Board shall be the number of former members who choose to serve on the Board. These transitioned Former Boards board members shall serve as voting members of the Board until the dates that would have been the conclusion of their respective terms on the Former Boards, after which time the Board membership shall be as set forth in Section III(B) below.

B. Number of Board Members. Except as provided in Section III(A), the Board shall be composed of seven regular members (collectively, the “Members”). The Board also shall have one alternate member (“Alternate Member”) who shall attend and may participate in Board meetings but shall not vote in any Board meeting.

C. Membership Eligibility and Appointment. Each of the Members and the Alternate Member shall be Avondale residents and shall meet all eligibility criteria as outlined in the City Council Rules of Procedure. Appointment of Members and the Alternate Member shall be conducted according to the City Council Rules of Procedure.

D. Term. Unless appointed to fill a vacancy mid-term, each Member’s or Alternate Member’s term of office shall be three years, unless the Member or Alternate Member resigns sooner or is removed from his or her position.

E. Term Limits. No Member may serve more than two consecutive terms; provided, however, that a Member appointed to fill a vacancy may serve two consecutive terms after the conclusion of the unexpired term to which he or she was appointed.

F. Vacancy. Any vacancy on the Board shall be filled for the unexpired term by the Alternate Member if one has been appointed by the City Council pursuant to the established procedures. If an Alternate Member has not been appointed, the position shall remain vacant until a new Member is appointed by the City Council to fill the vacancy. In cases of a vacancy due to the expiration of a Member's term, the Member shall remain seated until a successor is appointed.

G. Attendance. All Members and the Alternate Member are required to attend all Board meetings unless excused by the Chairperson. Three consecutive unexcused or unexplained absences from any regular or special meeting shall result in a vacancy in the position and the Member shall be grounds for removal as outlined in Section G below.

H. Removal. Any Member or Alternate Member may be removed upon a vote of not less than five City Council members for any cause as determined by the City Council; provided, however, that in the case of removal of a Member or Alternate Member due to excessive absences, it shall be assumed that said Member or Alternate Member has chosen to forfeit his or her seat on the Board. The Board may vote to remove said Member or Alternate Member upon a seven-day notification to the Member or Alternate Member of the Board's intent to vote on his or her removal.

I. Statement of Ethics. Members and the Alternate Member shall observe the Statement of Ethics, attached hereto as Appendix A and incorporated herein by reference.

IV. Board Officers and Staff.

A. Chairperson and Vice-Chairperson. At the first regularly scheduled Board meeting of each calendar year, the Board shall elect a Chairperson and Vice-Chairperson from among the Members. The Chairperson and Vice-Chairperson shall assume responsibilities at the next scheduled meeting. The term of the Chairperson and Vice-Chairperson shall be for one year. Any Member serving as Chairperson or Vice-Chairperson shall be eligible for re-election; provided, however, that each Member may serve no more than two terms per office.

B. Duties of the Chairperson and Vice-Chairperson. The Chairperson shall (i) preside at all Board meetings, (ii) decide all points of order and procedure, (iii) appoint committees if necessary and coordinate the work of the committees, (iv) serve as a representative of the Board to other governmental units on such matters as have been approved and designated by the Board and (v) perform any duties as required by law, ordinance or these Bylaws. The Chairperson shall have the right to vote on all matters before the Board and shall have the right to make or second motions in the absence of a motion or a second. The Vice-Chairperson shall act as an aid to the Chairperson and shall perform the duties of the Chairperson in his or her absence or inability to serve. In the absence of the Chairperson and the Vice Chairperson, the City Staff Liaison shall call the meeting to order and a simple majority of the Members then present shall select an acting Chairperson for the meeting. If the Members present are unable to select an acting Chairperson, the City Staff Liaison shall act as the Chairperson for the meeting but without voting privileges.

C. Vacancy. A vacancy in the office of Chairperson shall be filled by the Vice-Chairperson. A vacancy in the office of Vice-Chairperson shall be filled by a simple majority vote of the Members then present at the next meeting of the Board.

D. Removal. The Chairperson or Vice-Chairperson may be removed from office at any time at a Board meeting by an affirmative vote of a three-fourths majority of the Members then present.

E. City Staff Liaison. The City of Avondale Parks, Recreation and Libraries Director or authorized designee shall serve as the City Staff Liaison to furnish support to the Board as requested or as required to advise and furnish professional and technical advice.

F. Legal Counsel. The Board may request that the Avondale City Attorney or authorized designee provide legal advice on points of order, procedure, or other matters related to the Board's duties.

V. Board Meetings.

A. Frequency. Board meetings shall be held monthly at the City of Avondale Civic Center, Avondale, Arizona, unless posted differently at least 24 hours in advance.

B. Additional Board Meetings. Additional Board meetings may be held (i) on the call of the Chairperson, (ii) by the request of two or more Members or (iii) by giving notice to all the Members and the Alternate Member by electronic, telephone or personal delivery or by verbal comment during a regular meeting. All notices shall be given, and posted according to the Arizona Open Meeting Law, at least 24 hours before the meeting.

C. Participation by the Public. Board meetings shall be open to the public. For any matter under consideration, any person may submit written comments and, if attending in person, may speak to the issue upon being recognized by the Chairperson and stating his or her name and, if applicable, the names of any person or organization on whose behalf he or she is appearing.

D. Quorum. A Board meeting where a majority of its Members are present shall constitute a quorum. A majority vote of those Members present shall be required to take official action. No action shall be taken at any meeting in absence of a quorum, except to adjourn the meeting to a subsequent date. The Alternate Member may not vote at any Board meeting.

E. Agenda. The agenda shall be prepared by the City Staff Liaison, reviewed by the Chairperson, and posted no less than 24 hours before the Board meeting in accordance with the Arizona Open Meeting Law.

F. Minutes. Minutes of the proceedings shall be retained and filed with the City Clerk's Department who will, in turn, file and post the minutes according to applicable law.

G. Open Meeting Law. The Board is subject to the Arizona Open Meeting Law.

VI. Standing and Special Committees.

A. Standing Committees. The Board may create standing committees at the beginning of each calendar year as it deems necessary to carry on the work of the Board. The

term shall be for the remainder of the calendar year or until terminated by a vote of the Board at a regular meeting.

B. Special Committees. The Board may create special committees for specific purposes as it deems necessary. Such committees shall automatically dissolve when their work is completed and after their final report has been accepted by the Board.

VII. Amendments. Recommendations for amendments to these Bylaws must be approved by the affirmative vote of a majority of the Members then present. The Board will then forward the recommendations for amendments to the Bylaws to the City Council for its approval.

DRAFT

APPENDIX A
TO
CITY OF AVONDALE
QUALITY OF LIFE ADVISORY BOARD
BYLAWS

[Statement of Ethics]

See following page.

DRAFT

STATEMENT OF ETHICS

Board Members must promote a high level of service while observing ethical standards.

Board Members must avoid situations in which personal interests might be served.

It is incumbent upon any Board Member to immediately disqualify himself or herself whenever an actual conflict of interest exists or the appearance of a conflict of interest exists.

Board Members must distinguish clearly in their actions and statements between their personal philosophies and attitudes and those of the organization, acknowledging the formal position of the Board even if they personally disagree.

A Board Member must respect the confidential nature of Board business while being aware of and in compliance with applicable laws governing freedom of information.

A Board Member may not represent the Board in any official capacity except as provided for in the Bylaws or as such authority is granted and approved by the Board at a regular or special meeting of the Board.

A Board Member shall not receive a salary or other compensation for services as a Board Member.