

Minutes of the Regular Meeting held October 20, 2014 at 7:00 p.m. in the Council Chambers.

**MEMBERS PRESENT**

Mayor Kenneth N. Weise and Council Members

Frank Scott, Vice Mayor  
David Iwanski  
Stephanie Karlin  
Bryan Kilgore  
Jim McDonald  
Charles Vierhout

**ALSO PRESENT**

David Fitzhugh, City Manager  
Gina Montes, Assistant City Manager  
Kevin Artz, Assistant City Manager  
Paul Adams, Fire and Medical Chief  
Andrew McGuire, City Attorney  
Carmen Martinez, City Clerk

**1 ROLL CALL AND STATEMENT OF PARTICIPATION BY THE CITY CLERK**

Carmen Martinez, City Clerk, read a statement of participation regarding public appearances.

**2 RECOGNITION ITEMS (MAYOR PRESENTATIONS)**

**a. RESOLUTION 3224-1014 - RECOGNIZING SGT. RAYMOND HARRIS ON OCCASION OF HIS RETIRMENT**

Sgt. Harris expressed his appreciation for his years in the Police Department and for City Council and Staff.

Vice Mayor Scott read the Resolution in its entirety and thanked Sgt. Harris for the years of dedicated service to the citizens of the City of Avondale.

Council Member McDonald moved to adopt Resolution 3224-1014; Vice Mayor Scott seconded the motion.

**3 UNSCHEDULED PUBLIC APPEARANCES**

There were no requests to address the Council.

**4 CONSENT AGENDA**

Items on the consent agenda are of a routine nature or have been previously studied by the City Council at a work session. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

**a. APPROVAL OF MINUTES**

1. Work Session of October 6, 2014
2. Regular Meeting of October 6, 2014

**b. ADDITION OF FULL TIME SANITATION EQUIPMENT OPERATOR POSITION AND CONTINGENCY FUND TRANSFER FOR GREEN WASTE PROGRAM**

City Council will consider a request to approve an additional full time sanitation equipment operator position and the transfer of appropriation from sanitation contingency to sanitation operating funds in the amount of \$199,500 to fund the additional position and related equipment for the green waste program. The Council will take appropriate action.

**c. COOPERATIVE PURCHASING AGREEMENT - ANCON MARINE, INC**

City Council will consider a request to approve a cooperative purchasing agreement with Ancon Marine, Inc., for sewer and lift station cleaning services for an annual amount not to exceed \$35,000; with a five year aggregate contract amount not to exceed \$175,000; and authorize the Mayor or City Manager and City Clerk to execute the necessary documents. The Council will take appropriate action.

**d. COOPERATIVE PURCHASING AGREEMENT - PUEBLO MECHANICAL**

City Council will consider a request to approve a Cooperative Purchasing Agreement with Pueblo Mechanical and Controls Inc. to provide heating, ventilating and air conditioning services for City facilities in the amount not to exceed \$95,000 annually or a maximum of \$475,000 over a five year period and authorize the Mayor or the City Manager and the City Clerk to execute the necessary documents. The Council will take appropriate action.

**e. FIRST AMENDMENT TO CONTRACT U.S. SECURITY ASSOCIATES, INC.**

City Council will consider a request to approve the first amendment to the contract with U.S. Security Associates, Inc., d.b.a Advance Security to add additional security services to the Care First Resource Center and the Avondale City Court in the amount of \$39,558.24 resulting in an increase of the total compensation of this agreement from \$519,042 to an amount not to exceed \$558,600.24 through fiscal year 2015-2016 and authorize the Mayor or City Manager and City Clerk to execute the necessary documents. The Council will take appropriate action.

**f. PROFESSIONAL SERVICES AGREEMENT - PREMIER ENGINEERING CORPORATION- DESIGN OF 127TH AVENUE WATERLINE**

City Council will consider a request to approve a Professional Services Agreement with Premier Engineering Corporation for the design of a waterline in 127th Avenue in an amount not to exceed \$134,736, and authorize the Mayor or City Manager and City Clerk to execute the necessary documents. The Council will take appropriate action.

**g. COOPERATIVE PURCHASING AGREEMENT - TASER INTERNATIONAL INC.**

City Council will consider a request to approve a Cooperative Purchasing Agreement with Taser International, Inc. for the purchase of police Taser brand conducted electrical weapons and accessories up to the amount of \$80,000 annually, for an aggregate amount not to exceed \$320,000 over four years and authorize the Mayor or City Manager and City Clerk to execute the necessary items. The Council will take the appropriate action.

**h. ORDINANCE 1562-1014 - ACCEPTING THE DEDICATION OF REAL PROPERTY FOR PUBLIC USE**

City Council will consider an ordinance accepting the dedication of certain real property generally located on the north half-street of Whyman Avenue between 125th Avenue and 124th Avenue for use as public right of way and public utility easement and authorize the Mayor, City Clerk and City Attorney to execute the necessary documents. The Council will take appropriate action.

Council Member McDonald moved to approve the consent agenda as presented including Ordinance 1562-1014. Council Member Vierhout seconded the motion.

ROLL CALL VOTE AS FOLLOWS:

Council Member Vierhout	Aye
Council Member McDonald	Aye
Council Member Iwanski	Aye
Mayor Weise	Aye
Vice Mayor Scott	Aye
Council Member Karlin	Aye
Council Member Kilgore	Aye

Motion carried unanimously

**5 COOPERATIVE PURCHASING AGREEMENT - BRYCER, LLC**

City Council will consider a request to approve a Cooperative Purchasing Agreement with Brycer, LLC to provide certain administrative and reporting services related to the annual testing of fire alarm and fire protection systems in commercial occupancies within the City of Avondale, and authorize the Mayor or City Manager to execute the necessary documents. There will be no cost to the City for the services provided under this agreement. The Council will take appropriate action.

City Manager David Fitzhugh introduced Fire and Medical Chief Paul Adams to present this item. Chief Adams indicated that there are over 1,800 fire protection and fire alarm systems, including sprinkler, hood, pumps and fire alarm systems in commercial establishments within Avondale. Regular inspection, testing and maintenance of these systems is required and the 2003 International Fire Code adopted by the City Council in 2005 requires that inspections results be filed with the Fire Marshal.

Chief Adams explained that the City's Fire Prevention Bureau has only three staff members and no administrative support which makes it difficult for them to ensure that all inspection reports are received from the businesses and that follow up inspections are scheduled when necessary. With the current process there is a risk that required testing may not be completed in a timely manner which may result in a system being inoperative for up to a year before it is discovered.

Chief Adams indicated that a solution to this problem is available through the proposed cooperative purchasing agreement with Brycer, a third party web based inspections reporting and tracking system. This solution will address the shortcoming of our current

process without adding any staff, software or costs to the city. The system is widely used throughout the country with two locations in Arizona. He indicated that occupancy information would be uploaded into the Brycer system, who will notify the business owner when inspection reports are due. Brycer will notify businesses owners and the city of any deficiencies or lack of compliance. The system is secure and does not capture any sensitive information. Chief Adams added that the data would be transferred back to the city in the event of termination of the agreement. There would be no cost to the city. Brycer will charge the inspection contractor \$10 for each system inspection who will in turn may either absorb the cost or pass it on to the business. Chief Adams listed the advantages of using the system which include automation of the reporting process and tracing, standardizing of the reporting format, improves accountability, ensuring timely inspection of critical fire protection equipment, among others.

As far as implementation timeline, Chief Adams indicated that assuming Council approves the request tonight, the city will promptly start working with Brycer. Notification letter templates, informational handouts, etc. will be prepared and contractors will be notified on December 1<sup>st</sup>, it is expected the system would go live on January 1<sup>st</sup>.

In response to a question from Council Member Kilgore, Chief Adams that other municipalities in Arizona that are using the system, have indicated it's going to take up to a year to bring all businesses current, once that is done, it will be an ongoing auditing process. Regarding the \$10.00 fee, Council Member Kilgore expressed concern over the additional \$10.00 fee to businesses as he is aware that businesses already have to pay fees for the maintenance of the equipment.

Council Member McDonald asked if inspection information will be posted online. Chief Adams indicated that the system allows for information to be uploaded automatically during an inspection. Fire & Medical personnel can view those inspections and determine when follow up is necessary to ensure compliance. In response to a subsequent question, Chief Adams indicated that Brycer provides information to businesses regarding licensed contractors. Council Member McDonald indicated he believes this to be a good option for both the city and the businesses.

In response to a question from Council Member Vierhout, Chief Adams explained that the system will streamline the process and allow the businesses to be aware of when an inspection is due and for the contractor to upload the appropriate inspection reports on a timely basis.

Council Member McDonald moved to approve the Cooperative Purchasing Agreement with Brycer, LLC. Council Member Kilgore seconded the motion.

ROLL CALL VOTE AS FOLLOWS:

Council Member Vierhout	Aye
Council Member McDonald	Aye
Council Member Iwanski	Aye
Mayor Weise	Aye
Vice Mayor Scott	Aye

Council Member Karlin	Aye
Council Member Kilgore	Aye

Motion carried unanimously

Mayor Weise acknowledged members of Cub Scout Troop #66 of Avondale.

**6 ADJOURNMENT**

ROLL CALL VOTE AS FOLLOWS:

Council Member Vierhout	Aye
Council Member McDonald	Aye
Council Member Iwanski	Aye
Mayor Weise	Aye
Vice Mayor Scott	Aye
Council Member Karlin	Aye
Council Member Kilgore	Aye

Motion carried unanimously

There being no further business before the Council, Council Member Vierhout moved to adjourn the regular meeting into the special meeting. Council Member Kilgore seconded the motion, which carried unanimously.

City Council meeting adjourned at 7:40 p.m.

  
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Mayor Weise

  
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Carmen Martinez, MMC  
City Clerk

**CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Council of the City of Avondale held on the 20th day of October, 2014. I further certify that the meeting was duly called and held and that the quorum was present.

  
\_\_\_\_\_  
City Clerk

