

Minutes of the Regular Meeting held July 18, 2016 at 7:01 p.m. in the Council Chambers.

MEMBERS PRESENT

Vice Mayor Stephanie Karlin and Council Members

David Iwanski
Bryan Kilgore
Jim McDonald
Sandi Nielson
Lorenzo Sierra

ABSENT/EXCUSED

Mayor Kenn Weise

ALSO PRESENT

David Fitzhugh, City Manager
Kevin Artz, Assistant City Manager
Gina Montes, Assistant City Manager
Kirk Haines, Parks, Recreation and Libraries Director
Cindy Blackmore, Public Works Director
Nicholle Harris, Assistant City Attorney
Carmen Martinez, City Clerk

1 ROLL CALL AND STATEMENT OF PARTICIPATION BY THE CITY CLERK

Carmen Martinez, City Clerk read the statement of participation.

2 UNSCHEDULED PUBLIC APPEARANCES

There were no requests to address the Council

3 CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the City Council at a work session. They are intended to be acted upon in one motion. Council members may pull items from consent if they would like them considered separately.

a. FUND TRANSFER FOR GRAPHIC DESIGN ARTIST

A request to approve the transfer of funds from various departments to cover the cost of a part-time temporary Graphic Design Artist.

c. PROFESSIONAL SERVICES AGREEMENT NCS ENGINEERS DESIGN FOR THE RANCHO SANTA FE BOOSTER STATION RESERVOIR RECOATING

A request to approve a Professional Services Agreement with Narasimhan Consulting Services Inc., d/b/a NCS Engineers to provide services related to improvements to a water storage tank at Rancho Santa Fe Booster Station in the amount of \$72,470, and authorize the Mayor or City Manager and City Clerk to execute the contract documents.

d. FIRST AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT- DIBBLE AND ASSOCIATES

A request to approve an amendment to the Professional Services Agreement with Dibble and Associates Consulting Engineers, Inc. to extend the contract term and increase the aggregate contract compensation amount to an amount of \$149,000 and authorize the Mayor or City Manager and City Clerk to execute the appropriate documents. The City Council will take the appropriate action.

f. CONTRACT FOR SERVICES, LEASE AGREEMENT, AND ITEMIZED BUDGET - AREA AGENCY ON AGING FY 2016-2017

A request to approve a contract with Area Agency on Aging for FY 2016-2017 in the amount of \$303,250; a Vehicle Lease Agreement V2017-05-AVO in the amount of \$4; and adopt an itemized budget for Senior Center Program and Operations and authorize the Mayor or City Manager and City Clerk to execute the necessary documents.

g. COOPERATIVE PURCHASING AGREEMENT - HOFFMAN SOUTHWEST CORP.

A request to approve a Cooperative Purchasing Agreement with Hoffman Southwest Corp. d/b/a Professional Pipe Services to provide wastewater collection system cleaning and closed circuit television inspection services for an annual amount not to exceed \$150,000 an aggregate amount not to exceed \$600,000 and authorize the Mayor or City Manager and City Clerk to execute the necessary documents.

h. COOPERATIVE PURCHASING AGREEMENT - GENUINE PARTS COMPANY

A request to approve a Cooperative Purchasing Agreement with Genuine Parts Company to purchase aftermarket automotive parts and services for a maximum aggregate amount not to exceed \$175,000, and authorize the Mayor or City Manager and City Clerk to execute the necessary documents.

i. COOPERATIVE PURCHASING AGREEMENT - KELLER ELECTRICAL INDUSTRIES, INC.

A request to approve a Cooperative Purchasing Agreement with Keller Electrical Industries, Inc. for submersible pump-motor unit repairs and replacements for an annual amount not to exceed \$100,000 and a maximum aggregate amount not to exceed \$500,000, and authorize the Mayor or City Manager and City Clerk to execute the necessary documents.

j. SECOND AMENDMENT TO THE OFFICE LEASE FOR UNIVERSITY OF MEDICAL SCIENCES ARIZONA

A request to approve the second amendment to the office lease for real property located at 125 S. Avondale Boulevard and authorize the Mayor or City Manager and City Clerk to execute the necessary documents.

k. RESOLUTION 3326-716 - SUBMISSION OF GRANT APPLICATION TO THE ADOH FOR HOME REHABILITATION PROGRAM

A resolution authorizing the submission of a grant application to the Arizona Department of Housing for additional funding to the existing City of Avondale Substantial Home Repair Program, adopt the Program Policies and Procedures, and authorize the Mayor or City Manager and City Clerk to execute the necessary documents.

l. RESOLUTION 3328-716 - INTERGOVERNMENTAL AGREEMENT – MARICOPA COUNTY FOR COMMUNITY ACTION PROGRAM

A resolution authorizing an Intergovernmental Agreement with Maricopa County for a grant in the amount of \$69,913.00 to provide Crisis Case Management and Financial Assistance services as part of the Community Action Program during fiscal year 2016-17 and authorize the Mayor or City Manager and City Clerk to execute the necessary documents. The City Council will take the appropriate action.

Council Member Nielson pulled item 3b and Vice Mayor Karlin pulled item 3e from the consent agenda to be considered separately.

Council Member McDonald moved to approve the consent agenda as presented with the exception of items 3b and 3e but including Resolutions 3326-716 and 3328-716. Council Member Nielson seconded the motion.

ROLL CALL VOTE AS FOLLOWS

Council Member McDonald	Aye
Council Member Iwanski	Aye
Council Member Nielson	Aye
Mayor Weise	Excused
Vice Mayor Karlin	Aye
Council Member Kilgore	Aye
Council Member Sierra	Aye

Motion was carried 6-0

b. APPOINTMENT OF MEMBERS TO THE CITY'S BOARDS, COMMISSIONS AND COMMITTEES

The subcommittee's recommendations for the appointment of members of the city's boards, commissions and committees.

Vice Mayor Karlin read the names of the members being appointed tonight. City Clerk Carmen Martinez clarified that the council report has a typo and members will have term expiration of December 31, 2018.

Council Member Nielson moved to approve the subcommittee's recommendations for appointment of members to the city's Boards, Commissions and Committees; Council Member Kilgore seconded the motion.

ROLL CALL VOTE AS FOLLOWS

Council Member McDonald	Aye
Council Member Iwanski	Aye
Council Member Nielson	Aye
Mayor Weise	Excused
Vice Mayor Karlin	Aye
Council Member Kilgore	Aye
Council Member Sierra	Aye

Motion was carried 6-0

e. SECOND AMENDMENT TO PROFESSIONAL SERVICES AGREEMENT - TIGHTLINE SERVICES, INC. (DBA GOOSEBUMP MARKETING & EVENTS)

A request to approve the second amendment to the Professional Services Agreement with Tightline Systems, Inc. (d/b/a Goosebump Marketing & Events) to increase the compensation up to \$371,800 for Fiscal Year 2017, and increase the aggregate contract

in an amount not to exceed \$1,149,970, and authorize the Mayor or the City Manager and City Clerk to execute the necessary documents.

Vice Mayor Karlin indicated that she has been very pleased with the job Goosebump has done organizing the city's events, but commented that per the agreement they are to get a percentage of the sponsors. She added she was curious about who the sponsors are, especially because the compensation amount is being increased for FY 2017 which she understands is to include additional equipment.

Kirk Haines, Parks Recreation and Libraries Department Director explained that the total cost for the various special events is approximated to be \$370,000, which includes about \$70,000 fee to Goosebump. The increase in the total amount of the agreement is due to the addition of events and the expansion of Billy Moore Days. Staff estimates that Goosebump will be able to recover approximately \$97,800 from sponsorships, in-kind donations, partnerships, exhibitor fees, etc.

Mr. Haines indicated there are over 50 vendors that have worked with the city in the past which include Avenidas Funeral Home, American Sports Center, APS, SRP, Arizona Lottery, Avondale Mitsubishi, Cox, Cabela's, Credit Union West, EMCC, Hilton Garden Inn, Fry's, Phoenix Childrens' Hospital, Culver's, Keepsake Trophy, AZ Republic, Food City, Home Depot, and others who have either provided cash or in-kind services.

Vice Mayor Karlin indicated it would be helpful for Council to have the list of sponsors so that they know how the community is involved with the City's events. She is aware of vendors who participated in Billy Moore Days in the past who want to be involved again. Mr. Haines commented that last week he asked for Council's assistance to help reach out to vendors and constituents by distributing the cards he provided last week.

Council Member Nielson moved to approve the second amendment to the Professional Services Agreement with Tightline Systems, Inc. (d/b/a Goosebump Marketing & Events); Council Member Kilgore seconded the motion.

ROLL CALL VOTE AS FOLLOWS

Council Member McDonald	Aye
Council Member Iwanski	Aye
Council Member Nielson	Aye
Mayor Weise	Excused
Vice Mayor Karlin	Aye
Council Member Kilgore	Aye
Council Member Sierra	Aye

Motion was carried 6-0

4 PUBLIC WORKS DEPARTMENT UPDATE

An update to Council regarding the Public Works Department's current operations.

Public Works Director Cindy Blackmore commented she was glad to have the opportunity to inform the Council about her Department's activities. She introduced Diana Vasquez,

Management Assistant who prepared the presentation. She introduced her management staff which includes Shawn Kreuzwiesner, Assistant Director, Tony Woodrum, Superintendent, and Lacey James, Water Resources Manager. She also introduced Nancy Wallace who together with Victoria Cicero, receives and coordinates all calls for service, manages all the department's contracts and accounts payable. Ms. Blackmore gave a brief overview of the different division and focus areas of her department:

- Solid Waste and Recycling Services offer weekly curbside refuse and recycling program, as well as a monthly bulk trash program. The monthly green waste program is the first of its kind in the west valley. They have several pieces of equipment and cross-training has been a focus of this division in order to ensure that there is no disruption in services when employees are out. Staff works to reduce contamination by doing inspections and educate the residents.
- Education is an important part of the Public Works Department so that resident make better use of the city's resources and services. Focus areas are water conservation, recycling, participation in city sponsored and regional special events to distribute literature and make contact with residents.
- The Fleet Services division maintains the city's 364 vehicles which in the past year has meant 1,900 work orders, 630 tire replacements, 259,000 gallons of fuel and 1.8 million miles driven.
- The Streets Division maintains 268 center lane miles of roadways which includes, asphalt and pothole repair, crack sealing, street sweeping, respond to storm related issues, provide road closures for special events and traffic related incidents
- The Water Division is responsible for ensuring that customers have good quality water. They maintain all of the city's valves and fire hydrants, they replace water meters when requested by customers or when they reach the end of their life cycle. She indicated that staff will work late or overnight in order to accommodate customers' schedules. They also maintain the city's eleven active wells, five booster stations, wetlands and recharge facilities to ensure that quality drinking water is available at all times in compliance with the Clean Water Act.
- The Sewer Operations division concentrates on ensuring that the city's sewer network is cleaned and inspected so that the system flows properly. The Water Reclamation Facility runs 24/7 but it is not staffed 24/7 so staff conducts a complete walk-through of the facility twice a day. The SCADA system monitors the plant afterhours but it also allows staff to monitor operations remotely and get notifications when issues arise to prevent major incidents. Staff works diligently to improve preventative maintenance rather than having to respond to breakdowns.
- Upcoming Capital Improvement Projects include both sewer and water projects and represent over \$172 million for 47 projects.
- Emergency Planning and Safety – staff works hard on preventative maintenance and ensuring smooth operation of all systems but recognizes that incidents and accidents happen, so staff has an emergency operations plan and will conduct a tabletop exercise

to be ready to respond if necessary and reduce impact on customers. Employee safety training has been an area of focus recently to ensure all employees have the resources and equipment that they need and go home safely.

In response to a question from Council Member McDonald, Ms. Blackmore indicated that there have been no issues with PIR since they connected to the city's system recently. He indicated that he was pleased to hear that contamination of recycling material is down to below 3% which means that education efforts are working. Regarding the upcoming new well, Ms. Blackmore indicated that while Well 26 at Coldwater is the next well to be added to the system, staff is reevaluating to ensure efficiency is increased and a different location may be chosen.

Council Member Iwanski commended Ms. Blackmore and her department on the work they do as he is always getting positive feedback from residents. In response to a question regarding certifications, Ms. Blackmore indicated that certifications are issued by the Arizona Department of Environmental Quality. Staff is very diligent and takes advantage of resources of all types to ensure they maintain proficiency in their areas.

Council Member Nielson commended the Public Works staff for all their work and added that she likes the city's app that allows a picture of a leaky valve to be submitted with the work order.

Council Member Sierra indicated that he became aware of an issue over the weekend that exemplifies the diligence and promptness of staff when requests are submitted by residents.

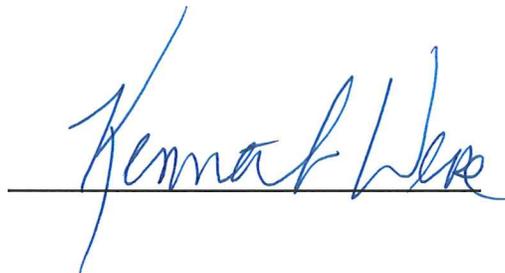
Council Member Kilgore commented he was impressed by all of the services the department provides and the education component that involves citizens and sparks their interest.

Vice Mayor Karlin indicated the presentation was thorough and she was impressed by the scope of services provided by the department. In response to a question regarding use of grey water, Ms. Blackmore indicated that at this point staff is focusing on recharging 100% of the city's water but monitors the topic regularly to determine feasibility when new products become available. Mr. Fitzhugh added that while rain water harvesting has been used at Legacy Homes, grey water systems have not been explored. Vice Mayor Karlin asked what is the turn around time for work orders. Ms. Blackmore explained that it depends on the type of service that is being requested; staff responds immediately when it is an emergency and overall focuses on responding as quickly as possible.

5 ADJOURNMENT

Council Member Kilgore moved to adjourn the meeting; Council Member Nielson seconded the motion. Motion was carried 6-0.

The meeting was adjourned at 8:05 pm.



Mayor Weise



Carmen Martinez, MMC
City Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Regular Meeting of the Council of the City of Avondale held on the 18th day of July, 2016. I further certify that the meeting was duly called and held and that the quorum was present.



City Clerk

