

CHAPTER 1

Purpose

A. Policy Statement

The City of Avondale, in extending services to its citizens, acknowledges that the well being of its employees is essential to maintaining a high standard of operation. A sound employee-management association makes it possible for the City Manager, department directors/managers, and the employees to cooperatively develop an adequate personnel program. These policies and procedures set forth the principles and procedures, which will be followed by the City of Avondale in the administration of its personnel program. It is not, however, a contract. They are intended to establish an efficient, equitable, and functional system of personnel administration based on merit principles.

B. Suggestions

Suggestions for the improvement of any portion of the City's services are encouraged and welcome. Suggestions will be submitted to the department manager and forwarded to the City Manager.